

RCM Facilitation Action Plan

Select an area of competency/skill to develop.

Competency	Current behavior	Desired behavior	Game plan	Time frame	Support
Prepare for an FMEA analysis		<ul style="list-style-type: none"> • Use FMEA prep checklist to collect, review, prepare • Train RCM team • Plan and schedule FMEA meetings • Start FMEA (system description, FBD, FF matrix) 			
Communication		<ul style="list-style-type: none"> • Communicate with sponsor • Regular communication and reminders to team • Report progress 			
RCM analysis and FMEA development experience		<ul style="list-style-type: none"> • RCM/FMEA expert • Recommend maintenance strategies as appropriate • Guide RPN scoring as appropriate 			
Facilitate brainstorming activities		<ul style="list-style-type: none"> • Use different techniques to collect team ideas • Remain unbiased 			
Facilitate team decision-making and consensus		<ul style="list-style-type: none"> • Use different techniques to solve problems and conflict • Remain unbiased 			
Project management discipline		<ul style="list-style-type: none"> • Plan, schedule, organize meetings • Follow-up on action items 			